



Center for Clinical Standards and Quality/Survey & Certification Group

Admin Info: 13-28-NH

DATE: July 12, 2013

TO: State Survey Agency Directors

FROM: Director
Survey and Certification Group

SUBJECT: Save the Date: Life Safety Code Short Form - State Conference Call

Memorandum Summary

- **Life Safety Code Short Form - State Conference Call on July 25, 2013 at 3:30pm EST:**
The Centers for Medicare & Medicaid Services (CMS) will host a conference call for State Survey Agency Directors and staff to provide information on how to complete the CMS shortened Life Safety Code Survey.

This conference call will provide participants with information to be able to complete the CMS shortened Life Safety Code Survey. This call will familiarize participants with the survey procedures and the survey form to be used, the appropriate K tags that will be used in the survey and direction on reporting survey results. Also to be discussed will be the selection of facilities to be surveyed.

What: Life Safety Code Short Form - State Call

Who: CMS and State Survey Agencies

When: Thursday, July 25, 2013, 3:30 - 4:30pm EST

How: Materials to follow

Effective Date: Immediately. This information should be communicated with all survey and certification staff, their managers and the State/Regional Office training coordinators.

/s/

Thomas E. Hamilton

cc: Survey and Certification Regional Office Management